



Farmland Conservation Easement Commission Minutes

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, February 8, 2016 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order:

The monthly meeting was called to order by Walt Christensen at 12:30 pm. Committee members Walt Christensen (Vice Chair), Steve Nass (Secretary), and Blane Poulson were present. Also in attendance were Gerry Kokkonen, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD. Margaret Burlingham (Chair) and Mariah Hadler were excused.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Approval of the February Agenda:

The February agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the January 11, 2016 Meeting Minutes:

Blane Poulson made a motion to approve the January 11, 2016 meeting minutes as written, Steve Nass seconded. Motion carried 3/0.

6. Communications:

There were no communications at this time.

7. Public Comment:

There were no comments at this time.

8. Discussion and Possible Action on Purchase of Agricultural Conservation Easement (PACE) Applications:

a. Greg Wilke, Town of Waterloo

Nothing new to report at this time - See Item # 9.

b. Cliff Haberman, Town of Milford

Cliff Haberman signed affidavit in regard to the removed underground tank. See attached. Walt Christensen signed a letter drafted by Gerry Kokkonen to NRCS in regard to the affidavit that was mailed 2/8/16 - See Item # 10.

9. Discussion and Possible Action on Greg Wilke's Re-Appraisal:

Gerry Kokkonen - Reappraisal scheduled 2/3/16 and the company is 30 days out per Margaret Burlingham email.

10. Discussion and Possible Action on Cliff Haberman's Re-Appraisal:

Gerry Kokkonen - Reappraisal scheduled 2/3/16 and the company is 30 days out per Margaret Burlingham email.

11. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:

Gerry Kokkonen revised the baselines for Cliff Haberman and mailed them to NRCS. Gerry Kokkonen needs pictures and a signature to finish Margaret Burlingham's donated easement.

12. Discussion on County Committee Structure:

Steve Nass attended the Administration and Rules Committee Meeting. At that meeting, a discussion was had in regards to the Commission merging with the Land & Water Conservation Committee (LWCC). At this time it is only a discussion. Steve Nass wanted to make the Commission aware.

13. Discussion and Possible Action on Planning 2016 Goals, Events, and Community Outreach:

4th Grade Farm Tour

14. Discussion on Items for the Next Agenda:

Items # 8 - 13, Restructuring the Appraisal Fee Structure, i.e. Administrative Guidelines

15. Next Scheduled Meeting:

March 14, 2016@ 12:30 pm in Room 203.

16. Adjournment:

Steve Nass made a motion to adjourn at 12:55 pm, Blane Poulson seconded. Motion carried 3/0.